

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, April 13, 2016

Present: Matthew V. Moore, Chairman
Kevin J. Sheehan, Vice-Chairman
Daniel F. Moriarty, III, Clerk
Richard B. McGaughey, Associate
Daniel R. Lee, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
William Smith, Chief of Police
Luke McFadden, Fire Chief
Benjamin Ecord, Superintendent of Public Works
Stephan Hooke, Director, Communications Department
Paul Digirolamo, Town Treasurer/Collector

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

A moment of silence was held in memory of REV. DR. GARY W. SMOTHERS who passed away on April 1, 2016. Rev. Smothers served on the School Committee, Council on Aging, and the Permanent School Building Committee, and was the pastor of the Winthrop Congregational Church for 30 years.

It was announced that SELECTMAN MCGAUGHEY was re-elected earlier this month for another 3-year term on the Board. A new Selectman, DANIEL R. LEE, was elected to fill a vacancy on the Board, with a term to expire in April 2017. The Town Clerk, Jeanmarie Tarara, swore in Selectman Lee at this meeting.

Police Chief William Smith introduced Police OFFICER PETER HUTCHINGS, a recently approved lateral transfer from the Town of Avon. The Town Clerk swore Officer Hutchings in to his new position.

Recently-promoted POLICE SERGEANT JOHN KEARNEY was introduced. Members of his family were present, and one of his sons pinned him with his new badge.

REORGANIZATION:

Mr. McGaughey suggested the Board consider electing the same officers already in place.

MOTION: Made and seconded, that Matthew Moore remain the Chairman, Kevin Sheehan remain the Vice-Chairman, and Daniel Moriarty remain the Clerk

VOTE: 5:0

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, to approve the minutes of the regular session of Wednesday, March 23, 2016, as printed

VOTE: 5:0

Town Administrator Gordon reported that:

- The Town Hall improvements should be complete by Memorial Day.
- He has been working on the Selectmen's Town budget for 2017 and the annual report.
- A Town Accountant Search Committee, including Town Accountant Cindy Brennan, School Business Manager Trish Lugo, and Mr. Gordon, will be bringing a recommendation to the Selectmen soon.
- On May 4th, there will be a flag ceremony in the Hall of Flags at the State House when Holbrook's Town Flag will be donated for display in the Hall of Flags. Town resident Elaine Hyland was thanked for her efforts in seeing this project to completion.
- The School Building Committee has requested permission from Tri Town Water Board for an exception to the no-sprinkling rule for the new school project. With so many advancements in how sprinkling systems work, the Tri Town Board has voted to allow it.
- There was a Dept. of Revenue Technical Assistance review visit on March 31st. They will issue a report with their findings and recommendations.
- He attended a Metropolitan Planning Organization (MPO) meeting on the renovation of Union Street. The Town is seeking an additional \$500,000 to complete the project. A decision is expected on May 5th.
- He thanked everyone who helped put the street acceptance process together for town meeting.
- A letter has been prepared to send to the State Secretary of Environmental Affairs to push for the funding of a Tri Town Water Treatment Plant. There is legislation currently, one favorable to using Tri Town Water and another favorable to using the Mass. Water Resource Authority (MWRA).

CHANGE OF MANAGER – Halfway Cafe, Inc. dba Lucky Lou Lou's:

Present: John Grasso, President of Halfway Cafe, Inc.
Patrick V. O'Sullivan

Mr. O'Sullivan introduced himself and answered the Board's questions as they reviewed the application before them. No issues were raised.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen approve the request of Halfway Cafe, Inc. dba Lucky Lou Lou's, 200 South Franklin Street, for a change of manger from Kelly Forsyth to Patrick V. O'Sullivan, and that the application be sent to the ABCC for consideration

VOTE: 5:0

PROCLAMATION – National Telecommunicator Week

Present: Stephan Hooke, Communications Director
Dispatchers: Daniel Hart, Allen Stewart, Scott Anderson and Kenneth Terrill, Jr.

Director Hooke explained that the second week of April, April 10 – 16 this year, is National Telecommunicator Week to honor Telecommunicators and thank them for their dedication and commitment. Mr. Moore read the proclamation that was presented to Director Hooke.

SOUTH SHORE FAIR HOUSING APPOINTMENTS:

Mrs. Ruth Davey explained that the Fair Housing Committee is dedicated to ensuring that there is no discrimination for those buying or renting a home in Holbrook or the other towns of the South Shore

HOME Consortium (Braintree, Milton, Quincy & Weymouth). The committee works to implement fair housing practices and policies.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to move that the Board of Selectmen appoint Mrs. Ruth Davey and Ms. Kathryn Goldrick to represent the Town of Holbrook on the South Shore Fair Housing Committee

VOTE: 5:0

1033 PROGRAM – Acquisition of Equipment

Emergency Management Director Richard Reuss explained that he and the Police Chief are requesting permission to participate in the Federal program known as the 1033 Program. The Town would have custody, not ownership of equipment, such as a quad-ATV, trucks, trailers, tents, canopies, etc. There is a process to locating and securing the equipment, and nothing is guaranteed to be available. Mr. Gordon suggested that he and Supt. Ecord coordinate with the Police Chief and Mr. Reuss.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, to approve the aforementioned acquisition of equipment from the U. S. Department of Defense 1033 Program by the Police Chief and Emergency Management Director

VOTE: 5:0

SEWER BETTERMENT ABATEMENTS:

Supt. Ecord explained that the engineers incorrectly measured the frontage of five properties in Phase V of the sewer projects, in the Spring Street area. The sewer line did not go along the entire area that was measured and billed to the owners. The land owners have applied for betterment abatements, and Mr. Ecord recommended that the Board grant the abatements.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen grant Sewer Betterment Abatements on five properties, as presented, in order to correct the measurement of the frontage on the following parcels, as recommended by the Superintendent of Public Works:

30 Spring Street – Map/Parcel 45-008-01

32 Spring Street – Map/Parcel 45-008

36 Spring Street – Map/Parcel 45-007

4 Dorian Way – Map/Parcel 46-023-02

11 Crescent Drive – Map/Parcel 51-067

VOTE: 5:0

SPECIAL TOWN MEETING:

Mr. Gordon reviewed all of the articles on the warrant. He advised that BETA Engineering surveyed about 25 private ways under consideration for acceptance as town ways, but recommended not accepting some of the streets at this time. Some streets in the Grove were removed from the list for this town meeting.

MOTION: By Mr. Lee, second by Mr. Moriarty, that the Board of Selectmen approve the warrant for submission to Town Counsel for review, and execute it after any edits from Town Counsel are incorporated into the warrant

VOTE: 5:0

ANNUAL TOWN MEETING:

Mr. Gordon reviewed the articles for the annual town meeting warrant. He has been working with the Finance Committee and the Department Heads on the budget. The Finance Committee budget closely mirrors the Selectmen's budget, with the exception of the Dispatch budget. If a new town is added for Dispatch services, a fall town meeting will be asked to appropriate the local receipts to Dispatch.

Mr. McGaughey offered to contact Mr. Dennis Barry about the work needed for the Council on Aging vans, but Mr. Moore asked that he wait for now.

SELECTMEN'S FY17 BUDGET:

Mr. Gordon asked that the Board vote on the Board's FY17 budget recommendation for Town Meeting.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen recommend and re-affirm the Selectmen's FY17 Town Budget

VOTE: 5:0

POLICE OFFICER CIVIL SERVICE LIST:

Chief Smith explained that he recommends that the Board vote to extend the Civil Service list for the appointment of two new officers because it is expiring.

MOTION: By Mr. Moriarty, second by Mr. Lee, to authorize the Chairman of the Board of Selectmen to send a letter to the Civil Service Unit of the Massachusetts Human Resources Division, requesting that the list of candidates to fill two positions for Permanent Full-Time Police Officers for the Holbrook Police Department under Requisition Number 03431 be extended to May 27, 2016

VOTE: 5:0

BOWLING ALLEY & POOL TABLE LICENSES:

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen approve the renewal of the following Bowling Alley and Pool Table licenses, effective May 1, 2016, provided that all taxes, fees, assessments, betterments, and any other municipal charges are paid to date:

Union Street Lanes, LLC, 231 Union Street – 16 Bowling Alleys & 2 Pool Tables
Lg Jian, Inc. dba Golden Pacific Restaurant, 470 North Franklin St. – 1 Pool Table
73-77 Union Street, Inc., Union Street Pub, 73-77 Union Street – 1 Pool Table
Halfway Cafe, Inc. dba Lucky Lou Lou's, 200 South Franklin Street – 2 Pool Tables

VOTE: 5:0

Chief McFadden reported that the FIRE DEPARTMENT has responded to several fires since the last meeting, with no injuries. There was a recent EMS inspection, and two items were brought to the attention of the Department. The new engine is expected this summer.

Chief Smith said that members of the POLICE DEPARTMENT will be working under a grant that it received to prevent distracted driving.

Supt. Ecord reported that Norfolk County Mosquito Control is dropping pellets from helicopters to control the mosquito population. The PWD is sweeping sidewalks and streets, trimming trees, maintaining the parks, and doing water readings.

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Treasurer/Collector Digirolamo reported that demands are going out on overdue excise taxes.

MOTION: At 8:20 pm, made and seconded, to adjourn to executive session to discuss strategy and conduct collective bargaining with Union employees (Public Works & Dispatchers) and return to open session

ROLL CALL VOTE: Mr. Sheehan – Yes
Mr. McGaughey – Yes
Mr. Moore – Yes
Mr. Moriarty – Yes
Mr. Lee – Yes

RETURN TO OPEN SESSION at 9:10 PM:

Mr. Moore explained that a mutually beneficial agreement has been reached with the Dispatchers' union. The contract covers 7/1/2015 – 6/30/2018, and includes raises of 2%, 2% and 2%. The contract will be drawn up and voted at the next meeting.

MOTION: At 9:12 pm, to adjourn the meeting
VOTE: 5:0

Daniel F. Moriarty, III, Clerk

Documents:
STM warrant
Sewer betterment abatement requests
Application for change of manager @ LLL
Proclamation for Dispatchers
Fair Housing appointment request
Request to extend the Civil Service Police list
ATM warrant
FY17 Selectmen's budget